



Return This Completed Application Along With Your Signed Agreement to:

**NC EPFP West
Attn: Corinne Smith
EPFPWest@ncforum.org**

Priority Deadline for Applications is June 30, 2019

Note: We will be reviewing applications and will provide rolling acceptances on May 15, May 30, June 17 and July 1.

2019-20 Education Policy Fellowship Program (EPFP) Application

General

Name (first, middle, last): _____

Professional Title: _____

Organization/Institution: _____

Division/Dept. (if applicable): _____

Work Address:

Office Phone: (_____) _____ ext _____

E-mail Address: _____

Home Address (street, city, state, zip):

Cell Phone: (_____) _____

Race/Ethnicity & Gender: (Required by IEL for demographic tracking only)

Birthday Month & Day _____

Food Allergies or Dietary Restrictions _____

How did you learn about EPFP?

Education

Please list most recent institution first.

University/College	State	Major	Degree	Year

EPFP Outcomes

Please provide narrative responses of one page or less to each of the following questions, which relate to the personal and professional benefits of EPFP.

- 1) What are your career goals and/or professional growth goals, and how will participating in EPFP support you in meeting those goals?
- 2) How would your participation in EPFP benefit your organization? Please discuss this question with your sponsor and be as specific as possible about the value you hope your participation in the program will add, or how your development through the program will help you contribute to organizational priorities.

EPFP West Program Components

EPFP West is an immersive professional and leadership development experience. Below is a *tentative* schedule for 2019-20:

Fellows will participate in a variety of program sessions over the course of the year, beginning with a two day **Fall Retreat** on the history and context for public education in North Carolina on September 30 – October 1, 2019 in Raleigh. Fellows will attend a **Fall Meeting** on November 1, 2019 and a **Winter Retreat** on December 5-6, 2019 in Blowing Rock, NC. In addition, fellows will participate in two weekday **virtual policy sessions** in January and February 2020.

In the spring, Fellows will attend the annual **Washington Policy Seminar** in Washington, DC, on March 22-25, 2020, which brings together Fellows from EPFP programs across the country. Finally, the year's capstone event will be the Spring Retreat which includes the annual EPFP **Legislative Day and Graduation** scheduled for April 27-28, 2020 in Raleigh.

Endorsement: To the Supervisor

Fellows are required to attend all program components listed above, including in-person and virtual sessions, retreats, the Washington Policy Seminar in March, and the Legislative Day and Graduation event in April. Participation/registration costs are paid by Appalachian State University. Travel-related costs are paid by the sponsoring organization. Your signature ensures **(1) your employee's release time for full participation in the program** and **(2) payment of travel costs for all EPFP meetings and the Washington Policy Seminar**. If you have questions, please contact Corinne Smith, Senior Associate Director, GEAR UP, at 828-262-6041 or EPFPWest@ncforum.org.

Name of Applicant: _____

Applicant's Signature: _____

Supervisor's Name: _____

Supervisor's Signature: _____

Supervisor's Title: _____

Supervisor's Organization/Institution: _____

Supervisor's Division/Dept: _____

Supervisor's Office Address:

Supervisor's Office Phone: _____

Supervisor's E-mail Address: _____

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AGREEMENT OF UNDERSTANDING

FOR PARTICIPATION IN THE
2019-2020 NORTH CAROLINA EDUCATION POLICY FELLOWSHIP PROGRAM (EPFP)

EPFP West is an immersive professional and leadership development experience. With the understanding that the maximum benefits are achieved through full participation by the EPFP Fellow in ***all retreats, virtual meetings, the national conference in the spring, and the legislative day/graduation event***, the undersigned EPFP Fellow and EPFP Fellow's supervisor hereby agree that the Fellow **will participate** in all meetings, retreats, the national conference, and the legislative day/graduation event. The supervisor will be notified if the EPFP Fellow misses more than **1.5 days of EPFP programming** which is the allowable amount of excused absence for the year.

Being a year-long, immersive program, there is a significant cost for participation/registration that is covered by Appalachian State University as part of the GEAR UP grant. Travel-related costs can be paid using district GEAR UP funds

At the fall, winter, and spring retreats, Fellows will be expected to be fully present and may be unable to access email for extended periods. Therefore, the supervisor and Fellow should plan in advance to avoid pressing assignments that require Fellows to be accessible on the retreat dates.

The EPFP Fellow and EPFP Fellow's supervisor understand that these conditions are requisites for the EPFP Fellow to receive a certificate of completion of the program and access to networks and resources available to EPFP alumni.

EPFP Fellow's Name	Fellow's Signature	Date
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Supervisor's Name	Supervisor's Signature	Date
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