



Public School Forum of North Carolina

Education Policy & Programs Internship

The Public School Forum of North Carolina is seeking an intern for Fall 2017 to support Forum policy and program staff in research, writing and communications in the education policy arena.

Primary responsibilities will include:

- Working closely with the Forum team on policy and research publications, including the Roadmap of Need, Top Ten Education Issues and Educational Primer.
- Supporting the programmatic work of the Forum, including the Beginning Teacher Leadership Network, NC Education Policy Fellowship Program and NC Center for Afterschool Programs.
- Writing and editing on various topics related to education news for the Forum's weekly newsletter, *The Friday Report*.
- The opportunity to conduct an independent research project under the supervision of the Director of Policy and Programs. The research project will be selected by the Director and the intern at the beginning of the internship, and will reflect the Forum's priorities and the intern's interests.
- Other assignments as given by the Forum policy and program staff.

Qualifications:

Applicants must be enrolled in an undergraduate program. Strong applicants will have an interest in public education, education policy or nonprofit work and will be eager to learn about education issues in North Carolina. Applicants must have strong research and writing skills.

Requirements:

This internship is unpaid, but we are happy to work with undergraduate departments for interns to receive course credit if possible. The internship will run from September through December 2017. Schedules and hours will be determined at the start of the internship, with a general expectation of 10-15 hours a week. All hours will be between 9am-5pm, Monday-Friday.

To Apply:

Students interested in this opportunity should send a resume and cover letter to Lauren Bock at lbock@ncforum.org. Applications will be accepted on a rolling basis, with a deadline of August 18, 2017.

About the Public School Forum:

Since 1986, the Public School Forum of North Carolina has been an indispensable and nonpartisan champion of better schools and the most trusted source in the state for research and analysis on vital education issues. We bring together leaders from business, education and government to study education issues, develop ideas, seek consensus, and ultimately inform and shape education policy. We do that through research, policy work, innovative programs, advocacy, and continuing education for educators and policymakers. Follow us on Twitter @theNCForum and visit our website at <http://www.ncforum.org/>.